

MINUTES ADOPTED BY CITY COUNCIL

Greenville, NC
December 9, 2004

The Greenville City Council met in a regular meeting on the above date at 7:00 PM in the City Council Chambers, third floor of the Municipal Building, with Mayor Robert D. Parrott presiding. The meeting was called to order, followed by the invocation by Council Member Rose Glover and the pledge of allegiance to the flag. The following were present.

Mayor Robert D. Parrott
Mayor Pro-Tem Ric Miller
Council Member Mildred A. Council
Council Member Ray Craft
Council Member Pat Dunn
Council Member Rose H. Glover
Council Member Chip Little
Wayne Bowers, City Manager
Wanda T. Elks, City Clerk
David A. Holec, City Attorney

APPROVAL OF AGENDA

City Manager Bowers announced that a request was received from Phil Dixon, representing Thomas F. Taft, Sr., requesting that the rezoning request be continued until January 13.

Motion was made by Mayor Pro-Tem Miller and seconded by Council Member Council to continue the rezoning request for Thomas F. Taft, Sr. until January 13, 2005. Motion carried unanimously.

Motion was then made by Council Member Council and seconded by Council Member Glover to approve the agenda as amended. Motion carried unanimously.

APPOINTMENTS TO BOARDS AND COMMISSIONS

Board of Adjustment

Motion was made by Council Member Dunn and seconded by Council Member Council to appoint Charles Ward as the Alternate #3 member of the Board of Adjustment to fill an unexpired term expiring June 2005 replacing Andrea Mabry, who did not meet the attendance requirements. Motion carried unanimously

Citizens Advisory Commission on Cable Television

Mayor Pro-Tem Miller requested that the appointments to the Citizens Advisory Commission on Cable Television be continued to January.

Planning and Zoning Commission

Motion was made by Council Member Craft and seconded by Council Member Little to appoint Melba Gorham as a regular member of the Planning and Zoning Commission to fill an unexpired term expiring May 2007 replacing Jerry Taylor, who resigned. Motion carried unanimously.

Council Member Craft requested that the Alternate #2 appointment to the Planning and Zoning Commission be continued to January.

Police Community Relations Committee

Mayor Parrott and Mayor Pro-Tem Miller announced that they would like to continue their appointments to the Police Community Relations Committee to January.

ORDINANCE REZONING JAMES M. WILLIAMSON PROPERTY LOCATED ALONG THE NORTHERN AND SOUTHERN RIGHTS-OF-WAY OF SPRINGFIELD DRIVE, SOUTH OF GREENFIELD TERRACE SUBDIVISION, AND WEST OF MEMORIAL DRIVE, FROM OR AND R6 TO CH - ADOPTED

City Manager Wayne Bowers reported that a notice of public hearing was published in The Daily Reflector on October 25 and November 6, 2004 setting this time, date and place for a public hearing to consider a request by James M. Williamson to rezone 11.401 acres located along the northern and southern rights-of-way of Springfield Drive, south of Greenfield Terrace Subdivision, and 630± feet west of Memorial Drive, from OR and R6 to CH. At its November 16, 2004 meeting, the Planning and Zoning Commission voted to recommend approval of the request.

Mr. Harry Hamilton, City Planner, delineated the property on a map and stated that north of the property is Greenfield Terrace Subdivision, west and southwest is the airport, and to the east is Ron Ayers Motorsports and Huddle House. Tracts 1 and 2 are zoned OR and R6 and they both contain multi-family dwellings. This request is for heavy commercial. The subject tracts are impacted by the 500-year floodplain. The land use plan recommends commercial with a buffer to the north and west. There is a 150-foot buffer to the north and west that has been left by the petitioner. In 1997 this property was recommended for office/institutional/multi-family in the 1997 land use plan. Because of comments from the neighborhood, it was amended this year to commercial. The total number of estimated trips for the proposed zoning is below the design capacity for Memorial Drive.

Council Member Council stated that she has had a couple of calls from residents of Greenfield Terrace who wanted to know if this is going to have a negative impact on the neighborhood.

Mayor Parrott declared the public hearing open and solicited comments from the audience.

Mr. James Williamson informed the Council that he plans to build another building for the motorcycle dealership. He plans to put a distribution warehouse on the remainder of the property when it is needed. He didn't feel that it would have a negative impact on the neighborhood. The buffer will remain in place.

There being no further comments, the public hearing was closed.

Motion was made by Council Member Craft and seconded by Mayor Pro-Tem Miller to adopt the ordinance rezoning 11.401 acres located along the northern and southern rights-of-way of Springfield Drive, south of Greenfield Terrace Subdivision, and 630± feet west of Memorial Drive, from OR and R6 to CH. Motion carried unanimously. (Ordinance No. 04-147)

ORDINANCE ANNEXING G AND M DEVELOPMENT ASSOCIATES, LLC PROPERTY (LANGSTON TOWNHOMES) LOCATED ON THE NORTHERN RIGHT-OF-WAY OF THOMAS LANGSTON ROAD AND EAST OF PROVIDENCE PLACE SUBDIVISION - ADOPTED

City Manager Wayne Bowers reported that a notice of public hearing was published in The Daily Reflector on November 6, 2004 setting this time, date and place for a public hearing to consider a request by G and M Development Associates, LLC to annex Langston Townhomes, involving 2.41 acres located on the northern right-of-way of Thomas Langston Road (NCSR 1134) and located east of the Providence Place subdivision. This is a contiguous annexation.

Mr. Merrill Flood, Director of Planning and Community Development, delineated the property on a map and stated that the property is located in Voting District 5. The property is currently vacant and the proposed use is 26 unit townhouses. The current population is 0, and the anticipated population at full development is 61, with 20 being minority.

Mayor Parrott declared the public hearing open and solicited comments from the audience. There being none, the public hearing was closed.

Motion was made by Council Member Dunn and seconded by Council Member Glover to adopt the ordinance annexing Langston Townhomes, involving 2.41 acres located on the northern right-of-way of Thomas Langston Road (NCSR 1134) and located east of the Providence Place subdivision. Motion carried unanimously. (Ordinance No. 04-148)

ORDINANCE ANNEXING TUCKER FARMS, INC. PROPERTY (WIMBLEDON PARK, LOT 1) LOCATED ON THE NORTH SIDE OF NCSR 1708 (FIRE TOWER ROAD) AND ON WEST SIDE OF WIMBLEDON DRIVE - ADOPTED

City Manager Wayne Bowers reported that a notice of public hearing was published in The Daily Reflector on November 6, 2004 setting this time, date and place for a public hearing to consider a request by Tucker Farms, Inc. to annex Wimbledon Park, Lot 1, involving 3.0836 acres located on the north side of NCSR 1708 (Fire Tower Road) and on the west side of Wimbledon Drive. This is a contiguous annexation.

Mr. Flood delineated the property on a map and stated that the property is located in Voting District 5. The property is currently vacant and the proposed use is for 50,000 square feet of office space. The current population is 0 and is estimated to be 0 at full development.

Mayor Parrott declared the public hearing open and solicited comments from the audience. There being none, the public hearing was closed.

Motion was made by Council Member Dunn and seconded by Council Member Glover to adopt the ordinance annexing Wimbledon Park, Lot 1, involving 3.0836 acres located on the north side of NCSR 1708 (Fire Tower Road) and on the west side of Wimbledon Drive. Motion carried unanimously. (Ordinance No. 04-149)

ORDINANCE ANNEXING TUCKER FARMS, INC. PROPERTY (WIMBLEDON PARK, LOT 2A) LOCATED ON THE WEST SIDE OF WIMBLEDON DRIVE AND SOUTH OF THE PROPOSED HOLDEN DRIVE - ADOPTED

City Manager Wayne Bowers reported that a notice of public hearing was published in The Daily Reflector on November 6, 2004 setting this time, date and place for a public hearing to consider a request by Tucker Farms, Inc. to annex Wimbledon Park, Lot 2A, involving 2.1441 acres located on the west side of Wimbledon Drive and on the south of the proposed Holden Drive. This is a contiguous annexation.

Mr. Flood delineated the property on a map and stated that the property is located in Voting District 5. The property is currently vacant and the proposed use is for 8,000 square feet of medical office space. The current population is 0 and is estimated to be 0 at full development.

Mayor Parrott declared the public hearing open and solicited comments from the audience. There being none, the public hearing was closed.

Motion was made by Council Member Craft and seconded by Council Member Glover to adopt the ordinance annexing Wimbledon Park, Lot 2A, involving 2.1441 acres located on the west side of Wimbledon Drive and on the south of the proposed Holden Drive. Motion carried unanimously. (Ordinance No. 04-150)

ORDINANCE ANNEXING CHARLESTON DEVELOPMENT COMPANY PROPERTY (FIELDSTREAM @ SAWGRASS POINTE) LOCATED ON THE SOUTH SIDE OF NCSR 1128 (DAVENPORT FARM ROAD) AND THE EAST SIDE OF NCSR 1127 (FROG LEVEL ROAD) - ADOPTED

City Manager Wayne Bowers reported that a notice of public hearing was published in The Daily Reflector on November 6, 2004 setting this time, date and place for a public hearing to consider a request by Charleston Development Company to annex Fieldstream @ Sawgrass Pointe, involving 27.186 acres located on the south side of NCSR 1128 (Davenport Farm Road) and on the east side of NCSR 1127 (Frog Level Road). This is a noncontiguous annexation.

Mr. Flood delineated the property on a map and stated that the property is located in Voting District 5. The property is currently vacant and the proposed use is for single-family

development of 59 homes. The current population is 0 and the anticipated population at full development is 139, with 34 being minority.

Mayor Parrott declared the public hearing open and solicited comments from the audience. There being none, the public hearing was closed.

Motion was made by Council Member Glover and seconded by Council Member Craft to adopt the ordinance annexing Fieldstream @ Sawgrass Pointe, involving 27.186 acres located on the south side of NCSR 1128 (Davenport Farm Road) and on the east side of NCSR 1127 (Frog Level Road). Motion carried unanimously. (Ordinance No. 04-151)

ORDINANCE ANNEXING EDMONSON CONSTRUCTION COMPANY, INC. PROPERTY (AUGUSTA TRAILS, SECTION 3) LOCATED NORTH OF NCSR 1128 (DAVENPORT FARM ROAD) AND WEST OF NCSR 1127 (FROG LEVEL ROAD) - ADOPTED

City Manager Wayne Bowers reported that a notice of public hearing was published in The Daily Reflector on November 6, 2004 setting this time, date and place for a public hearing to consider a request by Edmonson Construction Company, Inc to annex Augusta Trails, Section 3, involving 9.464 acres located north of NCSR 1128 (Davenport Farm Road) and west of NCSR 1127 (Frog Level Road). This is a noncontiguous annexation.

Mr. Flood delineated the property on a map and stated that the property is located in Voting District 5. The property is currently vacant and the proposed use is for 32 duplex lots. The current population is 0 and the anticipated population at full development is 150, with 38 being minority.

Mayor Parrott declared the public hearing open and solicited comments from the audience. There being none, the public hearing was closed.

Motion was made by Council Member Council and seconded by Council Member Craft to adopt the ordinance annexing Augusta Trails, Section 3, involving 9.464 acres located north of NCSR 1128 (Davenport Farm Road) and west of NCSR 1127 (Frog Level Road). Motion carried unanimously. (Ordinance No. 04-152)

ORDINANCE ANNEXING CHARLESTON DEVELOPMENT COMPANY PROPERTY (CHARLESTON VILLAGE, SECTION 1) LOCATED ON THE WEST SIDE OF NCSR 1134 (THOMAS LANGSTON ROAD) AND NORTH OF NCSR 1128 (DAVENPORT FARM ROAD) - ADOPTED

City Manager Wayne Bowers reported that a notice of public hearing was published in The Daily Reflector on November 6, 2004 setting this time, date and place for a public hearing to consider a request by Charleston Development Company to annex Charleston Village, Section 1, involving 16.604 acres located on the west side of NCSR 1134 (Thomas Langston Road) and about 2,300 feet north of NCSR 1128 (Davenport Farm Road). This is a noncontiguous annexation.

Mr. Flood delineated the property on a map and stated that the property is located in Voting District 5. The property is currently vacant and the proposed use is for single-family development of 45 homes. The current population is 0 and the anticipated population at full development is 106, with 79 being minority.

Mayor Parrott declared the public hearing open and solicited comments from the audience. There being none, the public hearing was closed.

Motion was made by Council Member Little and seconded by Council Member Glover to adopt the ordinance annexing Charleston Village, Section 1, involving 16.604 acres located on the west side of NCSR 1134 (Thomas Langston Road) and about 2,300 feet north of NCSR 1128 (Davenport Farm Road). Motion carried unanimously. (Ordinance No. 04-153)

ORDINANCE ANNEXING HOMES ON THE ANGE, INC. PROPERTY (SAVANNAH PLACE, SECTION 1) LOCATED ON THE WEST SIDE OF NCSR 1134 (THOMAS LANGSTON ROAD) AND NORTH OF NCSR 1128 (DAVENPORT FARM ROAD) - ADOPTED

City Manager Wayne Bowers reported that a notice of public hearing was published in The Daily Reflector on November 6, 2004 setting this time, date and place for a public hearing to consider a request by Homes on the Ange, Inc to annex Savannah Place, Section 1, involving 19.767 acres located on the west side of NCSR 1134 (Thomas Langston Road) and about 3,400 feet north of NCSR 1128 (Davenport Farm Road). This is a noncontiguous annexation.

Mr. Flood delineated the property on a map and stated that the property is located in Voting District 5. The property is currently vacant and the proposed use is for single-family development of 49 homes. The current population is 0 and the anticipated population at full development is 108, with 28 being minority.

Mayor Parrott declared the public hearing open and solicited comments from the audience. There being none, the public hearing was closed.

Motion was made by Council Member Council and seconded by Council Member Craft to adopt the ordinance annexing Savannah Place, Section 1, involving 19.767 acres located on the west side of NCSR 1134 (Thomas Langston Road) and about 3,400 feet north of NCSR 1128 (Davenport Farm Road). Motion carried unanimously. (Ordinance No. 04-154)

ORDINANCE AMENDING ORDINANCE NO. 04-64, WHICH ANNEXED PINECREST AT SAWGRASS POINTE CLUSTER DEVELOPMENT, LOCATED ON THE SOUTH SIDE OF NCSR 1128 (DAVENPORT FARM ROAD) AND EAST OF NCSR 1127 (FROG LEVEL ROAD) TO PROVIDE THAT THE ANNEXED TERRITORY IS INCLUDED WITHIN MUNICIPAL ELECTION DISTRICT FIVE - ADOPTED

City Manager Wayne Bowers reported that a notice of public hearing was published in The Daily Reflector on November 6, 2004 setting this time, date and place for a public hearing to consider an amendment to Ordinance 04-64, which annexed Pinecrest at Sawgrass Pointe Cluster Development, located on the south side of NCSR 1128 (Davenport Farm Road) and about 1,807

feet east of NCSR 1127 (Frog Level Road), to provide that the annexed territory is included within municipal election district five. This was a noncontiguous annexation.

Mr. Flood delineated the property on a map and stated that this is a noncontiguous annexation, which was vacant at the time of annexation with the proposed use being for 89 single-family dwellings. The current population is 0 and is estimated to be 209 at full development, with 53 being minority. The streets and utilities for the development of this area are being constructed but no building construction has started. Mr. Flood explained that when the annexation ordinance was adopted, this area was mistakenly assigned to Voting District 2 when it should have been assigned to Voting District 5.

Mayor Parrott declared the public hearing open and solicited comments from the audience. There being none, the public hearing was closed.

Motion was made by Mayor Pro-Tem Miller and seconded by Council Member Dunn to adopt the ordinance amending Ordinance No. 04-64 by providing that the annexed territory is included within municipal election district five. Motion carried unanimously. (Ordinance No. 04-155)

ORDINANCE REQUESTED BY PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT TO AMEND THE SIGN REGULATIONS TO INCLUDE REFERENCE TO STANDARDS APPLICABLE TO CLASS OF SIGNS ENTITLED "SIGNS NOT REQUIRING PERMITS" AND TO INCLUDE CRITERIA CONCERNING THE METHOD OF ATTACHMENT AND DISPLAY OF TEMPORARY "ROOF-MOUNTED INFLATABLE BALLOONS" – OTHER OPTIONS TO BE EXPLORED AND SENT TO PLANNING AND ZONING COMMISSION PRIOR TO COMING BACK TO COUNCIL

City Manager Wayne Bowers reported that a notice of public hearing was published in The Daily Reflector on November 1, 2004 setting this time, date and place for a public hearing to consider a request by the Planning and Community Development Department to amend the sign regulations to include reference to the standards applicable to the class of signs entitled "signs not requiring permits" and to include criteria concerning the method of attachment and display of temporary "roof-mounted inflatable balloons". The Planning and Zoning Commission voted to recommend approval of the request at its November 16, 2004 meeting.

Council Member Craft stated that staff originally initiated this request. There have been some efforts in the community to find alternative proposals that address the safety concerns yet still allow the roof-mounted inflatable balloons to be used for marketing tools. He would like to have the options further explored by having people with an interest given time to get with Mr. Hamilton and send a proposal back to the Planning and Zoning Commission and then back to the City Council.

Motion was made by Council Member Craft and seconded by Mayor Pro-Tem Miller to allow time for options to be explored that address the safety concerns, for those interested people to get with Mr. Hamilton to finalize the proposal and have the proposal go back through the Planning and Zoning Commission and then to the City Council. Motion carried unanimously.

ORDINANCE RELATING TO STRUCTURE LOCATED AT 1310 MYRTLE AVENUE TO BE DEMOLISHED PURSUANT TO ABANDONED STRUCTURE PROVISIONS OF ARTICLE E OF CHAPTER 1 OF TITLE 9 OF GREENVILLE CITY CODE

City Manager Wayne Bowers stated that a notice of public hearing was published in The Daily Reflector on November 29 and December 6, 2004 setting this time, date and place for a public hearing to consider the ordinance relating to a structure located at 1310 Myrtle Avenue to be demolished pursuant to the abandoned structure provisions of Article E of Chapter 1 of Title 9 of the Greenville City Code.

Mr. Carl Rees, Neighborhood Services Coordinator, stated that the structure at 1310 Myrtle Avenue has been in violation of the Minimum Housing Code for a period of more than five years, during which time the property has also been in chronic violation of the City's public nuisance codes. Greenville Utilities last served the structure in November 2002 and taxes on the property are in arrears. The structure has been vacant with no efforts made toward repair for a period of more than one year. The Greenville Fire Department has declared the structure to be a fire hazard and all required notifications have been made to the property owners as per Title IX of the Greenville City Code.

Mayor Parrott declared the public hearing open and solicited comments from the audience. There being none, the public hearing was closed.

Motion was made by Mayor Pro-Tem Miller and seconded by Council Member Little to adopt the ordinance authorizing and directing the Neighborhood Services Coordinator to proceed to vacate the dwelling of all occupants and to remove or demolish the dwelling located at 1310 Myrtle Avenue and owned by William Gay. Motion carried unanimously. (Ordinance No. 04-156)

PRESENTATION OF FY 2003-2004 COMPREHENSIVE ANNUAL FINANCIAL AND INDEPENDENT AUDIT REPORT

Ms. Bernita Demery, Director of Financial Services, stated that the City received an unqualified opinion on the audit for FY 2003-04, and there were no management letter comments. Revenues exceeded expenses by \$2.6 million and were two percent over budget. Expenses were 11 percent under budget. The appropriated fund balance was \$4.2 million in 2004, while it was only \$2.3 million in 2003, meaning that funds will be available for capital reserve. The revenues for FY 2003-04 total \$52.5 million, an increase of six percent over FY 2002-03. The leading sources of revenue were property tax (36%) and sales tax (19%). During this first full year of the new 1/2-cent sales tax, revenues have been \$1.8 million. Sales tax revenue for FY 2003-2004 was \$10.1 million, an increase of 15 percent over FY 2002-03. Statewide, there was a decrease in sales tax revenue of 2.3%. The assessed property value during FY 2003-04 was \$3.1 billion, an increase of four percent over FY 2002-03. The overall collection rate was 96.9%, an increase over the 96.2% for FY 2002-03. The top ten revenues were ad valorem taxes (\$19 million), sales tax (\$10.1 million), Greenville Utilities Commission turnover (\$4.5 million), refuse fees (\$3.8 million), utilities franchise (\$3.5 million), Powell Bill (\$1.7 million), capital lease (\$1.5 million), rescue fees (\$1.5 million), and motor vehicle taxes (\$.8 million). During FY 2003-04, inspection permits were up six percent, planning fees were up 13 percent, and recreation user fees were up

11%. The expenses and uses total was \$49.9 million, an increase of nine percent over FY 2002-03. The leading expense categories include Police (\$13.5 million), Public Works (\$10.7 million), Fire/Rescue (\$8.1 million), and Recreation & Parks (\$3.8 million). The City has \$10.9 million of undesignated fund balance as of June 30, 2004, an increase of \$2.6 million from FY 2002-03. This surpasses the Local Government Commission's recommended minimum of \$9.2 million. The \$4.2 million appropriated fund balance is equivalent to an eleven cents tax rate. The City's debt position is outstanding, being \$30 million as of June 30, 2004. It includes \$15.5 in bonds, \$10.3 in COPS, and \$4.2 in installment financing. The actual debt is one percent of assessed value. The City is currently reviewing debt issuance plans. There was \$2.6 million for equipment issued in August 2004, and \$16 million was recently issued in COPS. The 2004 bonds were approved in the amount of \$20.8 and they are unissued. The City's debt per capita is \$385.

Ms. Paula Hodges of Martin Starnes & Associates, CPAs, P.A. stated that the accounting firm has issued an unqualified opinion on the FY 2003-04 audit. There were no findings or questioned costs and no internal control weaknesses identified. The overall impression of the financial reporting system was excellent. There were minimal audit adjustments and adjustments to the draft of the financial statements.

CONSIDERATION OF OFFER BY PORTSIDE DEVELOPMENT COMPANY, LLC TO PURCHASE LOTS 5, 6, AND 7 OF KINGSBROOK SUBDIVISION, SECTION TWO - APPROVED

City Manager Bowers reminded the Council that staff came before it last month, at which time Council requested that staff processed with the upset bid process.

City Attorney Holec reminded the Council of the previously adopted resolution that authorized the sale of Lots 5, 6 and 7 of Kingsbrook Subdivision, Section Two, by the negotiated offer, advertisement, and upset bid method with the offer of Portside Development Company. The offer of Portside Development Company is to pay for the property by constructing the portion of Brownlea Drive that is adjacent to the property as shown on the plat of Kingsbrook Subdivision, Section Two, and the associated utility and other improvements relating to said portion of Brownlea Drive and the property. These are required by the Subdivision Regulations for Greenville, the improvements having a fair market value of \$126,000. Portside submitted its required deposit of five percent of the value of the offer on November 10, 2004, and a Notice of the Offer and Request for Upset Bids was published on November 12, 2004. No upset bids were received by the deadline for submittal (November 22, 2004). Council has the authority to accept or reject the offer.

Motion was made by Mayor Pro-Tem Miller and seconded by Council Member Craft to accept the offer of Portside Development Company, LLC to acquire Lots 5, 6, and 7 of Kingsbrook Subdivision, Section Two. Motion carried unanimously.

AGREEMENT WITH JARVIS MEMORIAL UNITED METHODIST CHURCH AND SHEPPARD MEMORIAL LIBRARY FOR PARKING FOR LIBRARY PATRONS - APPROVED

City Attorney Holec stated that when the addition to Sheppard Memorial Library occurred, the City entered into an agreement with Jarvis Memorial United Methodist Church that provided for the use of 20 parking spaces for Library patrons in the parking lot adjacent to the library, which are owned by the Church. The agreement is dated December 15, 2000, and the agreement allowed the use of these spaces until September 1, 2004. No payment was made to the church for the use of the spaces, but the number of spaces and the length of time the spaces could be used was determined based upon the expense incurred by the City for the improvements which were accomplished in connection with the construction of the Library addition and from which the church benefited, such as parking lot and site improvements. Staff met with representatives of the church to negotiate an agreement for the continued use of the spaces by patrons of the library. The key provisions of the agreement are:

- Twenty spaces are leased for the exclusive use of the patrons of Sheppard Memorial Library during all hours that the Library is open to patrons. The agreement acknowledges that use of these spaces by Library patrons will fluctuate and patrons may, at times, use more or less than the 20 spaces.
- The Church will have use of these spaces when the Library is not open to patrons and, upon 24 hours notice, when a large funeral or wedding occurs.
- The Library will pay rent in the annual amount of \$6,000 to the Church in quarterly payments. The Library has sufficient funds in its budget for this expense.
- The term is for three years, commencing on September 1, 2004 and terminating on August 31, 2007.
- The Church is responsible for maintaining the parking spaces while the City will provide periodic sweeping of the lot and litter clean-up.

Motion was made by Council Member Craft and seconded by Council Member Little to approve the agreement with Jarvis Memorial United Methodist Church and Sheppard Memorial Library for parking for Library patrons. Motion carried unanimously. (Contract No. 1377)

ORDINANCE AMENDING THE FY 2004-05 BUDGET ORDINANCE - ADOPTED

Motion was made by Council Member Craft and seconded by Council Member Council to adopt the ordinance amending the 2004-2005 Budget Ordinance. Motion carried unanimously (Ordinance No. 04-157)

CONSIDERATION OF ACTIONS NEEDED FOR GREENVILLE UTILITIES COMMISSION SOUTHWEST WATER SERVICE AREA

Ordinance authorizing a transfer from the Water Capital Reserve Fund - Adopted

Motion was made by Mayor Pro-Tem Miller and seconded by Council Member Glover to adopt the ordinance authorizing the transfer from the Water Capital Reserve Fund. Motion carried unanimously. (Ordinance No. 04-158)

Water capital projects budget ordinance - Adopted

Motion was made by Mayor Pro-Tem Miller and seconded by Council Member Glover to adopt the ordinance adopting the Water Capital Projects Budget for the Southwest Water Service Area. Motion carried unanimously. (Ordinance No. 04-159)

REPORT ON BIDS AWARDED

City Manager Wayne Bowers referred the Council to bids that had been awarded as follows:

| <u>Date</u> | <u>Item Description</u> | <u>Awarded To</u> | <u>Amount</u> |
|-------------|---|-----------------------|---------------|
| 11/18/04 | 4 ea. Bullard Tacsight Thermal Imagers | Lawmen's Safety. | \$39,800.00 |
| 11/22/04 | 1 ea. Mobile Lift System Victorias | Alan Tye & Associates | \$43,617.00 |

COMMENTS FROM MAYOR AND CITY COUNCIL MEMBERS

Council Member Craft reported on the Community Appearance Commission Award winners for December—Health Assist on Albemarle Avenue, Cintas on Grande Avenue, and Shamrock Neighborhood entrances on Evans Street.

Council Member Craft stated that he had helped judge the patient doors at Beverly Home Health. He encouraged the Council to share the joy with those up in years. He wished everyone a Merry Christmas.

Council Member Little expressed good luck to the Rose High School Football Team. He also wished everyone a Merry Christmas and a happy holiday season.

Council Member Glover gave highlights of the National League of Cities Conference held in Indianapolis last week. The Council in Indianapolis is moving ahead with the revitalization process, and Council Member Council and she went on a mobile tour to see the revitalization efforts firsthand. She stated that she is hopeful that all Council Members will attend a national conference in the future.

Mayor Pro-Tem Miller thanked Bernita Demery and the rest of the Financial Services staff for the good audit report. He thanked the Council Members for having common sense during the

budget process. Also, he noted that the Council voted to annex 80 acres tonight, with a potential tax base of \$35 million in the next few years. He wished everyone a happy holiday season and a happy Kwanzaa.

Council Member Council stated that Council Member Glover and she shared another packet of information with the Council Members early today. Each Council Member received a packet of materials for the 2005 NLC conference. Council Member Council thanked the Council Members for supporting 4-H in Pitt County by sending the club members to DC for Thanksgiving. She also thanked everyone for their support during the wreath sale.

Council Member Dunn wished everyone a Merry Christmas and a Happy New Year. She commended Carl Rees and Neil Holthouser and others who work on neighborhood preservation efforts. It has been done in a very professional manner. In reading the Planning and Zoning Commission minutes, it appears that there are people who think the Comprehensive Plan hasn't been updated in 20 years. She asked Mr. Hamilton to advise when the Comprehensive Plan had been updated.

Mr. Hamilton stated that the Comprehensive Plan was revised in February 2004. The Medical District Plan was originally written in 1986 and was amended in 1990. The first Land Use Plan Map was adopted in 1997. In 2004, it was looked at in detail. It has been looked at over four times.

CITY MANAGER'S REPORT

City Manager Bowers reminded the Council of the Joint City Council/Task Force on Preservation of Neighborhoods and Housing meeting to be held at Sheppard Memorial Library at 6:00 p.m. on December 13, 2004, at 6:00.

MAYOR'S COMMENTS

Mayor Parrott announced that Ms. Demery and the Financial Services Department have worked very hard on the audit. The City has one of the greatest staffs in North Carolina.

ADJOURN

Motion was made by Council Member Craft and seconded by Council Member Little to adjourn the meeting at 8:15 p.m. Motion carried unanimously.

Respectfully submitted,

Wanda T. Elks
City Clerk